

**District Board of Trustees Policy
(BOT)**



Policy Title: Copyright Policy

Policy Number: 6Hx6: 2.02

Specific Authority:

Florida Statute 1001.64; 1004.726

Florida Administrative Code

Policy Approved: 4/23/92; 11/25/97; 08/23/05; 02/18/09

Policy:

The District Board of Trustees encourages the faculty and staff to develop and produce educational work products which can be copyrighted. The following guidelines shall be maintained:

1. All work products subject to copyright produced by faculty and staff of Florida SouthWestern State College utilizing its facilities during duty or non-duty hours, shall be the property of Florida SouthWestern State College.
2. Should a faculty or staff member develop a work product as a result of his/her individual initiative, without the use of Florida SouthWestern State College's facilities, and during non-duty hours, ownership shall reside with the individual author.
3. The District Board of Trustees shall consider the relative contribution by the personnel employed in the development of such work products, and may enter into binding agreements with such personnel, organizations, corporations or government entities, which agreements shall establish the percentage of ownership of such copyrights, and each party's respective rights and obligations.
4. The President shall cause a procedure to be developed for the governance of materials to be copyrighted, and may delegate responsibility and authority for the implementation of that procedure to an appropriate administrator.
5. This Policy and Procedure shall not be retroactive.